

BYLAWS OF THE NEW MEXICO RIPARIAN COUNCIL

ARTICLE I

MEMBERSHIP

Application for membership shall be transmitted in writing to the Secretary on forms provided by the Council.

ARTICLE II

OFFICERS

Section 1. President. The President shall have general direction of the Council officers; shall appoint, with the assistance of the Executive Board (hereinafter referred to as the Board) (Article III, Section 4), chairs of all regular and special committees; shall preside at meetings of the Board and Council; and be an ex-officio member of all committees. The President will serve in office for one year.

Section 2. President Elect. The President Elect shall assist the President in duties where needed. In the absence of the President, or in the event of the inability of the President to act, the President's duties shall be assumed by the President Elect. The President Elect shall serve in office for one year and shall become President for the next term.

Section 3. Secretary. The Secretary shall serve as general business manager, issue notices of annual or special meetings, prepare other material distributed by the Council to its membership, and record and report the minutes of its meetings. A report concerning all activities of the preceding year shall be made by the Secretary to the Council at its annual meeting, and at any time requested by the President. In the event neither the President nor the President Elect can serve in their capacity, the Secretary will serve pro-tempore. The Secretary shall serve in office for one year and be eligible for re-election.

Section 4. Treasurer. The Treasurer shall be responsible for receiving and disbursing all funds of the Council. A report concerning all receipts and disbursements, as well as an audit report of all accounts for that year, shall be made by the Treasurer to the Council at its annual meeting, and at any time requested by the President. In the event that the President, the President Elect, or the Secretary cannot serve in their capacity, the Treasurer will

serve pro-tempore. The Treasurer shall serve in office for one year and be eligible for re-election.

Section 5. Installation of Officers. The officers shall be installed at the annual meeting and take office immediately thereafter.

Section 6. Vacancies. Should a vacancy in any elected office occur, such vacancy shall be filled according to Article III, Section 3.

Section 7. Nomination. The three-member Nomination Committee (Article III, Section 1) shall present a slate of no more than two members for each elective position, namely President, President Elect, Secretary, and Treasurer and shall present a slate of nominees to fill vacant positions on the Board.

Section 8. Approval of Nominations. Prior approval shall be obtained from said candidates.

Section 9. Announcement of Nominees. The Committee's list of nominees shall be sent to the Secretary and shall be included in the annual meeting program.

Section 10. Floor Nominees. Additional nominations from the floor may be placed on the Nominating Committee's slate at the time of the annual meeting. Such nominees must be Council members, be present at the meeting, and formally accept the nomination.

Section 11. Balloting. When more than one person for an office has been nominated, written ballots shall be received from members present at the annual council meeting by the Secretary, counted by three members not on the ballot, and appointed by the President. Balloting for an individual nominee (a single candidate for an office) may be taken by a show of hands or indicated by voice.

Section 12. Election. The nominee receiving the largest number of votes (a plurality) shall be declared elected. No one may hold two elective positions simultaneously.

## EXECUTIVE BOARD

Section 1. Number and Qualification. The first Board shall consist of those persons elected or appointed at the first meeting of the Council who shall hold office until the first annual meeting of the Council. The Board shall consist of the Council officers, the immediate Past President and two other at-large members. Board members shall thereafter be elected at the annual meetings. At-large members shall serve a term of one year and be eligible for re-election.

Section 2. Election of Executive Board. At-large members shall be elected to the Board by the majority vote of members present at the annual meeting.

Section 3. Vacancies. Vacancies on the Board may be filled by a majority vote of the remaining members.

Section 4. Board Meetings. The Board shall have at least one meeting each year. Meetings of the Board shall be held at such times and locations as determined by a majority of the Board Members.

Section 5. Board Quorum. A majority of the Board shall constitute a quorum at all meetings of the Board. At any meeting where a quorum does not exist, the members present may conduct the business of the scheduled meeting and later gain the concurrence of members sufficient to meet a quorum. Such concurrence may be gained through telephonic or similar communications equipment as permitted by New Mexico law.

Section 6. Removal and Resignation from Board. Any Board member may be removed from office by the vote of two-thirds of the remaining Board members. Any member may resign from the Board by giving written notice to the President.

Section 7. Compensation of Board Members. Board members shall receive ~~no~~ compensation for their service to the Council. They may receive reimbursement for actual prior approved expenses incurred on behalf of the Council.

Section 8. Power and Duties. All of the powers and duties of the Council shall be exercised by the Board except as expressly set forth in the Constitution and Bylaws. The Board is responsible for the day to day operation of the Council with the power to decide on all administrative procedures. Any action by the Board may be overridden by a two-thirds majority vote of members attending the annual meeting.

## ARTICLE IV

## COMMITTEES

Section 1. Standing Committees. Standing committees of the Council shall be:

Nomination Committee. Shall be composed of three members appointed as needed by the Board and be responsible for those obligations as set forth in Article II, Sections 6, 7, 8, and 9 of the Council's Constitution.

Dissolution Committee. Shall be composed of the existing Board with decisions made by majority vote. Obligations of the Dissolution Committee are presented in the Constitution, Article IX, Section 2.

Other Standing Committees. The President shall appoint other standing committees to meet identified needs. At the time of appointment, the President shall charge the committee with a specific responsibility and identify the length of time the committee shall be in force.

Section 2. Special Committees. The Board may designate various special committees to be formed by one or more members. The Board shall determine the power and purpose of each such committee, which shall then establish its own rules of procedure. The Board may dissolve any special committee at any time by majority vote.

Section 3. Appointments. The President shall, with the assistance of the Board, appoint chairs and members for all standing and special committees.

Section 4. Committee Memberships. Membership on standing and special committees is open to all members.

Section 5. Accountability. All committees shall be accountable to the President.

ARTICLE V

RESOLUTIONS

Section 1. Resolutions and Public Statements. Council members and committees shall submit resolutions and motions for action for consideration to the Board. These shall be submitted to the membership at least thirty days in advance of the annual or other official meeting. Information regarding previous actions taken by the Council may be issued by the Secretary upon request. Additional resolutions may be proposed, considered, and approved in writing, at the annual or other officially called meeting of the Council. Resolutions shall be passed by a majority of the membership in attendance at the annual or other official meeting.

ACCEPTED BY:

Ronald Smorynski  
Ron Smorynski, President  
New Mexico Riparian Council

9 July 1995  
Date

Natalie M Runyan  
Natalie Runyan, Secretary  
New Mexico Riparian Council

12 July 1995  
Date

